

## Pennsylvania Quality Improvement Demonstration Project: Operation Groundswell

Training Webinar

Friday, October 24, 2014 – 11:00AM

Location: Conference Call

Supporting Sponsor in Attendance: Toni Daly, Quality Insights of PA; Kimberly van Haitsma, Polisher Research Institute;

TOPIC	DISCUSSION	SUGGESTION/RECOMMENDATION	STATUS
CALL TO ORDER	<ul style="list-style-type: none"> <li>◆ Cathy Emig welcomed the nursing home participants and conducted a roll-call.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Several facilities had their mute buttons on during roll call so not everyone could tell which facilities were in attendance..</li> </ul>	<ul style="list-style-type: none"> <li>◆ Closed</li> </ul>
Hospitalization Goal		Person Centered Care Goal	
Invited Nursing Home Name	10/24/2014	Invited Nursing Home Name	10/24/2014
St. Ignatius Nursing & Rehab Center	Present	St. Mary Manor	
Abramson Residence	Present	Abramson Residence	Present
The Health Center At The Hill At Whitemarsh	Present	The Health Center At The Hill At Whitemarsh	Present
Masonic Village At Warminster	Present	Ann's Choice	Present
Attleboro Nursing And Rehabilitation Center	Present	Liberty Lutheran Services	
Providence Point	Present	Masonic Village At Warminster	Present
Longwood At Oakmont	Present	Crosslands	Present
Quadrangle		Frederick Living	
The Mennonite Home		Homewood At Plum Creek	Present
Southmont Of Presbyterian Seniorcare			
Fair Winds Manor	<i>excused</i>	<i>Also, the Highlands at Wyomissing in training new leadership and requests to be in the next group of leaders.</i>	
Passavant Retirement And Health	Present		
Shenango Presbyterian Seniorcare			
Forestview Healthcare Center	Present		
APPROVAL OF MINUTES	The minutes from 10/17/14 were approved by Scott Crespy and seconded by Staci Warsaw.		<ul style="list-style-type: none"> <li>◆ Closed</li> </ul>
POSITIONS	<ul style="list-style-type: none"> <li>◆ The following persons agreed to assume these responsibilities for</li> </ul>		

<p>LEADING EFFECTIVE MEETINGS (UNIT 1) PRESENTATION</p>	<p>this meeting:</p> <ul style="list-style-type: none"> <li>◆ Leader: Cathy Emig</li> <li>◆ Facilitator: Staci Warsaw</li> <li>◆ Timekeeper: Joann Zonderwyk</li> <li>◆ Scribe: Terri Costa</li> </ul> <p>◆ Dr. Jennifer Lundblad from Status Health’s recorded presentation on Leading Effective Meetings was played and their presentation included:</p> <ul style="list-style-type: none"> <li>• Quality Improvement is a Team Effort</li> <li>• A meeting must have a Purpose, a Mission, and a Goal/Desired Outcome</li> <li>• A meeting must have: <ul style="list-style-type: none"> <li>A Facilitator</li> <li>Manager or Director</li> <li>Sponsor</li> <li>Group Member or Participant</li> <li>Scribe/Note taker</li> <li>Timekeeper</li> </ul> </li> <li>• The Purpose/Goal of QAPI is to help Nursing professionals make QI of every day work.</li> </ul>	<p>◆ Cathy requested that participants volunteer for responsibilities for next week’s, 10/31/14, meeting. Maureen Reisinger from Masonic Village has volunteered to be Time Keeper. Joann Zonderwyk from Ann’s Choice has volunteered to be Leader. Terri Costa will be Scribe again unless someone else volunteers. Karen Alizzi volunteered for the Facilitator position.</p>	<p>◆ Open</p>
<p>DISCUSSION: INDIVIDUAL/ SHARED GOALS FOR PARTICIPATION</p>	<p>◆ Cathy Emig from Crosslands- Shared that she felt these meetings would give us the ability to share our best practices with others as well as learn from each other.</p> <p>◆ Janet from Longwood- Shared that she wanted to see a better flow of communication between departments, specifically mentioning Admissions to Nursing</p> <p>◆ Michelle form the Hills of Whitemarsh- Shared that she wanted to learn how to give QA meetings greater purpose and value</p>		
<p>LEADING</p>	<p>◆ Dr. Lundblad continued her prerecorded presentation by</p>		

<p>EFFECTIVE MEETINGS (UNIT 2) PRESENTATION</p> <p>Q&amp;A/DISCUSSION</p> <p>CLOSING</p>	<p>discussing Basic Effective Management Skills</p> <ul style="list-style-type: none"> <li>• Group Norms- establish, agree, document, and distribute</li> <li>• Discussion Tools- move toward decision by opening, narrowing, and closing discussion</li> <li>• Decision Making Methods- <ul style="list-style-type: none"> <li>*Brainstorming</li> <li>*Affinity</li> <li>*Grouping- move to prioritization, fewer than 8-10 groupings</li> <li>*Multi-voting- narrow down a broad number of ideas</li> <li>*Decision Making Approaches- decisions can be made by- Authority, Lack of Response, by Minority, By Majority Rule, or by Consensus</li> </ul> </li> </ul> <p>◆ Stacy commented that: In a recent brainstorming experience included every single person giving ideas- this can help keep all members engaged.</p> <p>◆ Additional request was made for Volunteers to run next week's meeting. Scott stated that when you volunteer for positions it gets you more involved.</p>		
EVALUATION PLAN	<ul style="list-style-type: none"> <li>• Everyone was reminded to complete and fax their NURSING HOME PROFESSIONAL QUALITY IMPROVEMENT SELF-EFFICACY SCALE which was included in the email</li> </ul>	<ul style="list-style-type: none"> <li>• Participants to fax the scale to 215-371-3038.</li> </ul>	<ul style="list-style-type: none"> <li>• Open</li> </ul>
NEXT MEETING	<ul style="list-style-type: none"> <li>◆ Powerhouse Meetings (Part 2) on October 31st, 2014 -11AM EST</li> </ul>		
MTG ADJOURNED	Meeting was adjourned by Scott Crespy and Cathy Emig at 12:00PM	◆ NA	◆ Closed